

Household Regulations Tilburgse Studenten Basketbalvereniging Pendragon
Version May 2026



Contents

1. GENERAL	2
2. THE BASKETBALL SEASON	2
3. FISCAL YEAR	2
4. EVALUATION FORMS	2
5. MEMBERSHIP AND CONTRIBUTION FEES	2
6. TERMINATION AND EXTENSION OF MEMBERSHIP	4
7. REFEREES AND TABLE DUTIES	4
8. REFEREES AND TABLE OBLIGATIONS	5
9. HALL DUTY	6
10. CAPTAIN	7
11. FAILURE TO APPEAR / ABSENCE	7
12. PENALTY POLICY	7
13. BOARD	8
14. JERSEYS	8
15. ACTIVITY COMMITTEE	9
16. PR COMMITTEE	9
17. FLODDER COMMITTEE	9
18. TECHNICAL COMMITTEE	9
19. INTERNATIONAL TOURNAMENT COMMITTEE	10
20. AUDIT COMMITTEE	10
21. FINANCIAL STATEMENTS	10
22. GENERAL MEETINGS	11
23. PUBLICATION OF FEES, FINES AND COMPENSATIONS	11
24. COMMUNICATION TOOLS	12
25. FINAL DETERMINATION	12

1. GENERAL

1.1 These regulations are established to govern matters not provided for in the statutes of association or matters for which regulation by the General Assembly is deemed desirable.

1.2 No member of the Tilburg Student Basketball Association Pendragon, hereinafter referred to as the association, may claim ignorance of the statutes of this association and these regulations, as well as of the board decisions and notifications published in the official association publication.

1.3 Everyone becoming a member for the first time must be informed by the board of the existence of the Household Regulations on the website at the commencement of their membership.

1.4 Changes to this regulation may only be made following a decision by the General Assembly, taken by an absolute majority of the valid votes cast.

1.5 The General Assembly, with three-fourths of the valid votes cast, may grant dispensation from the provisions of this regulation unless the dispensation authority is expressly delegated to the board.

1.6 When the regulation refers to "a member," it only pertains to ordinary members (see article 3.1 of the statutes) unless otherwise specified.

1.7 When the regulation refers to obligations "in writing," it also includes email.

1.8 At all times, a due amount is considered paid only when the full sum has been credited to the association's account.

2. BASKETBALL SEASON

2.1 The basketball season runs from September 1 of year X to August 31 of year X + 1.

3. FINANCIAL YEAR

3.1 The association's financial year lasts approximately one year and will always conclude around the end of September.

4. EVALUATION FORMS

4.1 At the end of each season, the board provides all members with an evaluation form.

4.2 The evaluation form includes questions related to:

- a. Training and coaching;
- b. Trainers and coaches;
- c. The functioning of the board.

4.3 The evaluation form is processed anonymously. Members cannot be compelled to submit this form.

5. MEMBERSHIP AND CONTRIBUTION FEES

5.1 Provisions for members:

5.1.1 Membership can commence at any time during the basketball season.

5.1.2 The date on which the membership form, as mentioned in article 3.6 of the statutes, is received by the secretary of the association serves as the commencement date of the membership.

5.1.3 When joining, there are three options for paying contribution fees. When joining the first men's team, only the first option can be used. In exceptional cases, the board can make an exception to this. A player can submit a written request to the secretary for this purpose. Without a response, the first option is assumed:

- a. Membership is taken for the entire season, with a fee paid for the entire season;
- b. Membership is taken for the first half of the season, which runs from the start of the competition until January. This must be notified to the secretary in writing by November 1. If this option is chosen, a fee for half a season are also paid;
- c. Membership is taken for the second half of the season, which runs from January 1st to the end of the competition. If this option is chosen, fees for half a season are also paid.

5.1.4 The fees mentioned in the previous article are determined annually by the General Assembly, which will take place no later than October of the season for which the dues apply.

5.1.5 The penalty for late payment of fees is not being allowed to participate in league matches until the debts are paid.

5.1.6 Member subscription is only definite after paying contribution. It is not allowed to play games organized by the NBB (e.g. regular competition, basketball cup etc.) before contribution has been paid. Moreover, the contribution must be paid no later than November 1st of the basketball season. The amount due is debited from the account specified by the member through automatic debit at the beginning of the membership, before the first games of the season. This authorization runs until August 31st of the basketball season in which the membership is terminated, as described in article 6.1.

5.1.7 A member can cancel the authorization every year by personally paying their dues to the association via bank transfer.

5.1.8 Within the automatic debit, there is an option to pay the fee in one or two installments. Debiting takes place before the first games of the season (September) and, if applicable, also in February/March.

5.1.9 For those joining after November 1st but before January 1st, the first installment will be debited within two weeks of joining. The second installment, if applicable, will also be debited in February/March. These individuals are only eligible to play once the transactions are received.

5.1.10 Those who do not wish to sign up for automatic debit will not be registered with the association until the payments are paid.

5.1.11 Upon a member's request, the board is authorized to arrange a payment plan for the outstanding payments.

5.2 Provisions for Party/Flodder Members:

5.2.1 Party/Flodder Members are special donors;

5.2.2 Membership as a donor is valid for the entire basketball season, as stated in Article 2.1.

5.2.3 This donorship ends at the end of the basketball season, as mentioned in Article 6.2.1.

5.2.4 The amount of the donation is determined by the General Assembly.

6. TERMINATION AND RENEWAL OF MEMBERSHIP

6.1 Guidelines for Members:

6.1.1 At the end of the basketball season, membership is automatically renewed unless:

- a. The member resigns in writing before September 1st;
- b. The member resigns in writing between September 1st and November 1st and has not played in any league or cup matches.

6.1.2 Written resignation can be done by:

- a. Sending a written statement to the secretary of the association;
- b. Submitting a signed inventory form indicating the desire to terminate membership.

6.1.3 A member who uses the option mentioned in 6.1.1b is required to cover the costs incurred by the association with the NBB.

6.1.4 A member is automatically obligated to pay dues as soon as they are listed on the mobile digital match form (mDWF) for at least one league or cup match, even if they did not play.

6.2 Guidelines for Party/Flodder Members:

6.2.1 Party/Flodder membership continues from the moment of registration until the individual provides written notice of no longer wishing to be a Party/Flodder member.

6.2.2 To this end, the individual must be informed in writing, before the Party/Flodder membership fee is collected, that they are still a Party/Flodder member and informed that membership continues until they decide to terminate it.

7. REFEREE AND TABLE COURSES

7.1 Every member is expected to be able to officiate during a game. New members receive a 'table official' course at least once a year (at the beginning of the season), covering the basic principles of officiating. If the course is not attended, a member is responsible for possessing the required knowledge.

7.2 Every competitive playing member must be able to officiate at least at the BS2 level (formerly F level).

7.3 If a member does not possess a valid referee's diploma (at least BS2 or F), they are obligated to obtain one. TSBV Pendragon organizes referee courses for this purpose. Attendance at this course is mandatory. In cases where there are compelling reasons for

not attending the course, the board may make exceptions to this rule. Requests for such exceptions must be submitted in writing by email to the SKP (Referee Contact Person) at least 48 hours before the course begins.

7.3.1 An exception to the obligation mentioned in article 7.2 and 7.3 can be made for members/exchange students who are registered with the association for only half a year.

7.4 If a member does not possess a valid BS3 referee's diploma, they are obligated to obtain one. TSBV Pendragon organizes referee courses for this purpose. Attendance at this course is mandatory. In cases where there are compelling reasons for not attending the course, the board may make exceptions to this rule.

7.4.1 An exception to the obligation mentioned in article 7.4 can be made for members/exchange students who are registered with the association for a year or less.

7.4.2 Another exception to the obligation mentioned in article 7.4 can be made for members that have obtained the BS2, who do not compete at a level where a BS3 level or higher (i.e BS4) is required for.

7.5 The association covers the course fees for referee courses. A member who has completed such a course is required to officiate games at the level of their diploma for TSBV Pendragon for at least one full season. Failure to comply with this obligation will result in the member being billed for the incurred costs.

7.5.1 Holding a position within the association that would normally lead to an exemption from duties is treated the same as officiating for one year.

7.5.2 The costs for BS2 courses are exempt from this rule and do not need to be repaid.

7.5.3 The board determines which courses are offered and reserves the right to make exceptions to this regulation in certain situations.

7.6 As every individual member is expected to officiate at the minimum level (BS2), the association will continue to offer referee courses until the member passes.

7.6.1 If a member fails the BS2 course for a second time, they must pay for the course themselves. This means that the association will only finance one unsuccessful course. If the second course is also not completed, the member must pay for all subsequent courses.

7.6.2 If a member fails the BS3 course for the first time, they must pay for all subsequent courses.

7.6.3 Failing to attend the course is also considered an incomplete course.

7.6.4 The obligation to pay for the course does not exempt the member from the requirement to participate in the course.

7.6.5 The board reserves the right to make exceptions to this regulation in certain situations.

7.7 The board aims to distribute table and refereeing tasks as evenly as possible among members using a points system. Consideration is also given to the games of the team

for which a member is selected. Games for a potential second team are not taken into account. No rights are derived from the points obtained.

7.8 All teams required by the NBB to provide fixed referees (assigners) must supply referees with a valid referee diploma before the start of the new season (the SKP-er can assist with this, of course). Teams are responsible for this supply obligation themselves. The date by which the referees must be confirmed is communicated annually by the SKP-er to the team coaches. This date is determined by the NBB.

8. REFEREE AND OFFICIATING OBLIGATIONS

8.1 Competitive playing members can be assigned by the association's SKP-er as a scorer, timer, 24-second operator, or referee (for both league and cup matches).

8.2 Failure to fulfill these duties will result in annual fines, determined by the General Assembly (but before the end of October of the season to which the fines apply).

Repeated failure to perform tasks will lead to game suspensions. The fine amounts are stated in the task policy. If a member does not show up for a task, the coach of their team will be informed and made aware of the sanctions for that member.

8.3 The task distribution is final once the SKP-er has sent out the task schedule. After that, each member is responsible for their assigned task. Members may find replacements for their tasks themselves, but the member originally assigned the task remains responsible. Any changes to the table and referee schedule must be reported in writing to the SKP-er in advance.

8.3.1 If the SKP-er wishes to make changes to the already distributed task schedule, this is possible up to 14 days before the match, and the revised version will serve as the definitive version.

8.4 Payment of the fine, as mentioned in article 8.2, does not exempt a member from the obligation to fulfill the task, as described in article 8.1.

8.5 A member assigned a task on a game night must be present at the game hall at least 10 (ten) minutes before the start of the match.

8.5.1 If the member believes they cannot arrive 10 minutes before the start in advance, they must communicate this at least 4 hours before the match to the designated court monitor for that night, along with a valid reason.

8.5.2 If a member arrives later than 10 minutes before the start of the match without prior communication, they will receive an official warning for the first instance.

8.5.3 If the same member is late for subsequent matches, again without communication and/or a valid reason, they will be fined €10 (ten euros) for each occurrence.

8.6 A member participating in the course mentioned in 7.3 is exempt from referee and table obligations during the course period.

8.7 Members or individuals granted exemptions from referee and table obligations include:

a. All board members, for the duration of their board membership;

- b. All coaches, for the duration of coaching a team at TSBV Pendragon. Coaches are still required to attend courses.
 - c. Assistant coaches receive a half exemption from tasks.
- 8.8 The board reserves the right to assign certain individuals less responsibility for association tasks in specific situations.

9. HALL DUTY

- 9.1 On all evenings with home games, the SKP-er designates a 'hall watch'. Preferably, this is a current or former board member of the association.
- 9.2 The main responsibilities of the hall watch are:
- a. Ensuring games start on time, including coordinating court preparation;
 - b. Handling administrative matters related to article 8 using a schedule provided by the SKP-er;
 - c. Receiving the teams and referees;
 - d. Coordinating post-game cleanup;
 - e. Submitting the mobile Digital Match Form (mDWF).

10. CAPTAIN

- 10.1 Each team is required to designate a captain from within its members.
- 10.2 The captain acts as the liaison between the board and the team.
- 10.3 The primary responsibilities of the first captain include:
- a. Contacting the referee if they travel with the team for an away game;
 - b. Distributing the official association newsletter and board announcements to teammates;
 - c. Coordinating court readiness in consultation with the hall watch.
- 10.4 The captain is also responsible for the uniforms' deposit.

11. FAILURE TO APPEAR

- 11.1 In the event a team fails to appear for a league or cup game, the costs incurred by the NBB for the association will be divided among all players (including substitutes) of that team.
- 11.2 Article 11.1 does not apply if the failure to appear is due to an error made by the association's board or (the league manager of) the NBB.

12. PENALTY POLICY

- 12.1 If a task assigned by the board is not performed, a fine will be imposed. After receiving notification of the fine from the board, it must be paid by the member by the specified date. Failure to do so will result in the player's competition eligibility being suspended by the board, meaning the individual cannot play in matches until the fine is paid.

12.1.1 If a person fails to perform their assigned tasks more than once (regardless of the task type), the person will receive both a monetary fine and a suspension.

12.1.2 The fine amount and suspension duration depend on the number of times a task is not performed. These penalty measures must be determined by the General Assembly.

12.1.3 Membership termination does not exempt a member from tasks and fine payment obligations.

12.2 Coaches are required to have a valid coaching license corresponding to the team's competition level. If the coach does not have this license and receives an exemption, the coach must attend the next available course offered in the southern division.

12.3 If a team, for which a coach with a necessary license is required, is fined for not having a coach with a valid license during/after a played game, the first fine will be paid by the association.

12.3.1 Each subsequent time that same team is fined for not having a coach with a valid license during/after a played game, the fine will be passed on to the responsible coach of the respective team.

12.4 The coach is responsible for ensuring the presence of digital player passes. If fines are imposed for not being able to present digital player passes, the association will cover the first fine. Subsequent fines will be billed to the coach.

12.5 The board reserves the right to make exceptions to the rules mentioned in 12.1 up to 12.4 in special situations.

13. BOARD

13.1 The board selects from its members a chairman, treasurer, (match) secretary, referee contact person (SKP), a PR officer, and an Alternative Activities officer.

14. UNIFORMS

14.1 Each team receives a set of uniforms before the start of the season. Some teams will also receive shooting shirts. The first teams are always guaranteed these, while lower-ranked teams are provided based on availability.

14.2 Each competitive playing member pays a deposit for the uniforms. This deposit will be refunded when the member returns the uniform in a comparable condition (normal wear and tear excluded) to the board. This will occur at the end of the season with the treasurer.

14.3 Each team pays a deposit of €120. This amount will be transferred to the treasurer by the team captain. All players are responsible for uniforms not assigned to individual players.

14.3.1 For each item of clothing that is not returned or is not returned in reasonable condition, €40 will be deducted from the deposit. This means that the player responsible for losing their shirt or shorts will pay €40 to the captain.

If the uniform does not belong to an individual player, the team collectively pays €40 per item of clothing.

14.3.2 If more than 3 items of clothing are not returned or are not returned in reasonable condition, the team captain will transfer the remaining costs to the treasurer. This means that players responsible for losing their shirts or shorts will pay €40 to the captain. If the uniform does not belong to an individual player, the team collectively pays €40 per item of clothing.

14.3.3 Although each player is responsible for their own uniform, the uniforms are kept together in the uniform bag and are collectively laundered due to color differences. If a player has a valid reason to take a uniform home, they will inform the team captain.

14.4 The captain is the point of contact for the board regarding uniforms and ultimately bears the responsibility for ensuring that the uniforms are returned to the board.

14.5 The uniforms must be returned to the treasurer within two weeks after the last league match of the respective team. There will be a fine for every week that this deadline is exceeded. The amount of this fine will be determined at the General Assembly.

14.6 For the men's teams, there are several black uniform sets available. These uniform sets must be kept as a basic supply in the basketball cabinet at the Tilburg University Sports Center. Only when a men's team needs one of these sets should a request be made to the board.

14.6.1 A team that uses one of these uniform sets must ensure that the uniforms are laundered and returned to the basketball cabinet within 2 (two) weeks.

14.6.2 If this 2-week deadline is not met, the board may consider imposing a fine on the respective team.

14.7 The uniforms may not be worn outside of league matches. Wearing the uniforms at practices or events is not allowed. If a player or team wishes to wear the uniforms outside of a league match, prior approval must be obtained from the treasurer. An old uniform bag may be taken for this purpose if approved.

15. ACTIVITIES (AA) COMMITTEE

15.1 The board appoints an activities committee each basketball season.

15.2 The activities committee supports the AA officer in organizing various activities and preferably consists of at least three members, including the AA officer.

15.3 Additionally, the board has the option to appoint a club weekend committee each basketball season.

15.4 This committee supports the AA officer in organizing the club weekend and may consist of the activities committee supplemented by at least one additional member.

16. PR COMMITTEE

16.1 The board appoints a PR committee each basketball season.

16.2 The PR committee supports the PR officer and preferably consists of at least 3 members, including the PR officer.

17. FLODDER COMMITTEE

17.1 The board appoints a Flodder editorial team each basketball season.

17.2 The Flodder editorial team should preferably consist of at least 2 members and falls under the secretary's portfolio.

18. TECHNICAL COMMITTEE

18.1 The board appoints a Technical Committee, hereinafter referred to as TC, each basketball season.

18.2 The TC should preferably consist of at least 3 individuals.

19. INTERNATIONAL TOURNAMENT COMMITTEE

19.1 The IT committee is responsible for organizing the annual international tournament, preferably held during the Pentecost weekend.

19.2 The committee operates under the authority of the board and is therefore obliged to keep the board informed of the progress of the organizational process. The chairman serves as the point of contact for this purpose.

19.3 The IT committee should preferably consist of 6 members and commence its activities as soon as possible after the first General Assembly of the season.

20. AUDIT COMMITTEE

20.1 There are guidelines for the audits to be conducted by the audit committee regarding the work and conduct of the treasurer, hereinafter referred to as "Audit Committee Guidelines."

20.1.1 Immediately following its appointment at the General Assembly, the Audit Committee must receive the Audit Committee Guidelines from the treasurer.

20.1.2 During its audits, the Audit Committee must, at a minimum, adhere to the Audit Committee Guidelines.

20.1.3 The Audit Committee Guidelines contain specific instructions for auditing the following components:

- a. Completeness, accuracy, and timeliness of the accounting records;
- b. Review of the financial documents;
- c. Presentation and representation of the results;
- d. The authority of the treasurer.

20.2 The Audit Committee must conduct an audit at least two weeks before the start of the first General Assembly and also conduct an audit in January.

20.3 During the first General Assembly, the Audit Committee must inform the General Assembly of the audits it has conducted. Any omissions in the financial statements or identified inaccuracies in the treasurer's work or conduct must be reported without delay.

20.4 If the Audit Committee deems it appropriate, it can propose to the General Assembly to discharge the treasurer, provided the Audit Committee Guidelines have

been followed and the financial documents have been approved by the Audit Committee.

20.5 During the audits conducted by the Audit Committee, the treasurer must allow sufficient time for the audits to be carried out.

21. FINANCIAL STATEMENTS

21.1 The treasurer is responsible for the realization and presentation of the realization during the first General Assembly.

21.1.1 The realization must, at a minimum, include:

- a. A closing balance, income statement, and itemized explanation for the fiscal year as mentioned in Article 3.1;
- b. The budget of expected revenues, expenses, and results for the fiscal year;
- c. The budget of expected revenues, expenses, and results for the fiscal year following the current fiscal year, with itemized explanations if necessary;
- d. The closing balance and income statement for the fiscal year preceding the current fiscal year.

21.2 The realization must be presented in a clear and organized manner, providing a direct and accurate comparison of the financial documents, along with an explanation of the differences between the budget and the realization.

21.3 The realization must accurately reflect the size and composition of the assets for the respective fiscal year and the results achieved during the respective fiscal year.

22. GENERAL MEETINGS

22.1 Normally, the board convenes two General Assemblies during the basketball season:

- a. The first meeting is in September/October - General Members Meeting;
- b. The second meeting is in May/June - General Members Meeting

22.2 Attendance at the General Assembly is mandatory for all members, except honorary members and Party/Flodder members, as stated in Article 22.2.1. In case of absence, a member must notify the secretary in writing at least 24 hours before the meeting. Failure to provide written notice will result in a fine of 5 (five) euros.

22.2.1 Party/Flodder members are donors and are not obligated to attend but do not require permission from the chairman to attend the General Assembly. They do not have voting rights during the General Assembly.

22.3 The agenda for the first General Assembly includes:

- a. Discussion of minutes of the second General Assembly of the previous season;
- b. Realization of the past fiscal year;
- c. Budget for the new fiscal year;
- d. Appointment of new board members;
- e. Determination of membership dues, Party/Flodder donations, fines, and fees;
- f. Appointment of members of the Audit Committee.

22.4 The agenda for the second General Assembly includes:

- a. Discussion of minutes of the first General Assembly;
- b. Reports from various board members and committees;
- c. Appointment of members of the Technical Committee.

22.5 Voting rights in the General Assembly:

- a. Members;
- b. Honorary members.

23. PUBLICATION OF MEMBERSHIP DUES, FINES, AND FEES

23.1 The board is obligated to communicate, preferably via email, an overview of the membership fee, Party/Flodder donations, fines, and fees applicable for that basketball season.

24. COMMUNICATION TOOLS

24.1 The main forms of communication from the board to communicate any relevant information is both email and WhatsApp.

24.2 There is also an association website. The address is:

<http://www.tsbvpendragon.nl>. The PR officer serves as the primary contact for the website.

24.3 There exists an association magazine called the "Flodder". In the official association magazine, the board can publish:

- a. The club's policies;
- b. Any board announcements.

25. FINAL DETERMINATION

25.1 In all cases where these regulations do not provide or where there is ambiguity regarding their interpretation and application, the board shall make the decision.

Key changes are indicated in parentheses after the amendment dates:

- Thus drawn up and adopted by the General Assembly on May 18, 1991.
- Amended by the General Assembly of May/October 1996.
- Amended by the General Assembly of September 2000.
- Amended by the General Assembly of May 2001.

- Amended by the General Assembly of May 14, 2003.
- Amended by the General Assembly of July 7, 2004 (added passage on direct debit).
- Amended by the General Assembly of September 22, 2004 (added clothing article).
- Amended by the General Assembly of October 13, 2004 (adjusted fine policy).
- Amended by the General Assembly of September 2005 (adjusted fine policy and task policy).
- Amended by the General Assembly of June 19, 2007 (adjusted deposit).
- Amended by the General Assembly of November 6, 2007 (introduced semi-annual membership).
- Amended by the General Assembly of September 25, 2008 (fine policy, IT realization, TIK committee).
- Amended by the General Assembly of May 19, 2011 (referee and table course).
- Amended by the General Assembly of October 4, 2016 (comprehensive revision).
- Amended by the General Assembly of August 14, 2019 (comprehensive revision, uniform deposit for uniforms, introduction of tablets).
- Amended by the General Assembly of May 10, 2022 (Feest/Flodder member registration process, exception for BS2 course for semi-annual members, incorporation of SKP changes into task schedule, fine policy for late arrival at tasks, removal of supply of training suits, addition of regulation for black men's uniforms).
- Amended by the General Assembly of May 7th, 2026 (update in contribution collection, comprehensive revision).